

Team Admin On Goalline System

How To Document

About Goalline

The IMBA has implemented the Goalline website and registration system for 2017 in order to better serve our members.

The new system better allows us to track coaches, registrants, parents, players, as well as communicate with them.

In addition, there are a number of new features – many of which were requested by parents – including the ability for individual teams to set-up team pages, which will be available for parents to view on the innisfilbaseball.com website.

Parents/Coaches can download the Goalline App to better follow the team, be notified of practices/games and enter attendance and be notified of changes.

Head coaches will be provided Administrator access to login, set-up and manage their teams from the goalline system. We highly encourage you to do so.

The rest of the document is intended as a brief overview as to how to set up your team pages and some of the features available.

On your web browser visit <http://innisfilbaseball.com/>

This is the main page of our newly, redesigned website.

The screenshot shows a web browser window with the URL innisfilbaseball.com/index.php. The browser's address bar and navigation icons are visible. Below the browser window, the website's header features the 'GOALLINE NETWORK' logo on the left and navigation links for 'HOME' and 'ADMIN LOGIN' on the right. The main navigation menu includes 'Home', 'News & Events', 'Teams', 'Programs', 'Registration', 'Sponsorship', 'Resources', and 'Umpire Login'. A weather widget shows '6° Innisfil, ON Mostly Cloudy' with a 'Powered by YAHOO!' logo. The main content area has a large banner for 'INNISFIL MINOR BASEBALL ASSOCIATION' with a background image of a baseball player. A text overlay on the banner reads: 'House League Coach Meeting - TONIGHT WED MAY 3rd at 7pm @ Nantyr Shores Secondary School Library'. Below this, a headline states 'Innisfil Cardinals TAKE OVER Coates Stadium' with a sub-headline: 'The Innisfil Cardinals Rookie Select team have co-ordinated an Innisfil Minor Baseball Association take-over at Coates stadium for the Baycats'. A 'Read ->' button is positioned below the sub-headline. At the bottom of the page, a horizontal list of team names is displayed in a scrollable format, including 'Minor Bantam A', 'Mosquito A', 'Pee Wee Minor A', 'PeeWee Select', and 'Pee Wee Minor A'.

GOALLINE NETWORK

Innisfil Minor Baseball Association

Home ▾ News & Events ▾ Teams ▾ Programs ▾ Registration ▾ Sponsorship ▾ Resources ▾ Umpire Login

6° Innisfil, ON Mostly Cloudy Powered by YAHOO!

House League Coach Meeting - TONIGHT WED MAY 3rd at 7pm @ Nantyr Shores Secondary School Library

INNISFIL MINOR BASEBALL ASSOCIATION

Innisfil Cardinals TAKE OVER Coates Stadium

The Innisfil Cardinals Rookie Select team have co-ordinated an Innisfil Minor Baseball Association take-over at Coates stadium for the Baycats

Read →

Minor Bantam A	Mosquito A	Mosquito A	Pee Wee Minor A	PeeWee Select	Minor Bantam A	Pee Wee Minor A
Etobicoke Minor Ba...	Mosquito A	Mosquito A	Minor Pee wee A	Ivy Rangers Pee we...	Barrie Min Bantam A	East York

All teams will have the opportunity to set-up a page dedicated to their team which is viewable on the public website by parents, family, players, etc. Team pages are located under TEAMS on the main navigation menu and are organized depending on the program they are in (Rep/Select/Local League/Bradford-IMBA/T-ball)

The screenshot shows the website for the Innisfil Minor Baseball Association. The browser address bar is innisfilbaseball.com/index.php. The main navigation menu includes: Home, News & Events, Teams (highlighted with a blue circle), Programs, Registration, Sponsorship, Resources, and Umpire Login. A dropdown menu for 'Teams' is open, listing: Rep teams, Select teams, Local League, Bradford/Innisfil League (highlighted in red), and T-Ball. The Bradford/Innisfil League dropdown is further expanded to show a list of teams: Tyke LL #1, Tyke LL #2, Tyke LL #3, Sr. Rookie LL #1, Sr. Rookie LL #2, Sr. Rookie LL #3, Sr. Rookie LL #4, Jr. Rookie LL #1, Jr. Rookie LL #2, Jr. Rookie LL #3, Jr. Rookie LL #4, Jr. Rookie LL #5, and Jr. Rookie LL #6. Below the navigation, there is a banner for 'IMBA Presents - Coach vs. Coach Games' with a 'Read' button. At the bottom, there is a grid of team categories including Minor Bantam A, Mosquito A, PeeWee Select, and Minor Bantam A.

This is a sample of a team page. Team pages are navigated using the sub-menu that is circled below. There are a number of standard pages such as team news, roster, results, coaching staff, schedule etc pertaining to your team parents will find extremely helpful!

The screenshot shows a web browser window with the URL `innisfilbaseball.com/news.php?team_id=761984`. The browser's address bar and tabs are visible at the top. A red circle highlights a 'MENU' button with an upward-pointing arrow. Below this button is a vertical dropdown menu with the following items: Home, Mosquito Select, Team News, Team Stats, Player Stats, Player Roster, Game Results, Coaching Staff, Team Schedule, Photo Gallery, Team Fundraisers, and Team Sponsors. To the right of the menu, there is a red banner for 'SPORTS MEDICINE AND REHABILITATION' with a list of services: Massage, Chiropractic, Physiotherapy, and Concussion Management. Below this is another red banner for 'Next Event' with a 'Go' button and the text 'June 09 West Mountain Tournament'. At the bottom of the page, there is a news snippet titled 'Innisfil Cardinals TAKE OVER Coates Stadium'.

Head coaches will be emailed a username and password which can be used to set-up your team page. Once received, you can login to the admin console below by visiting the website home page and clicking **ADMIN LOGIN** in the upper right corner

The screenshot shows a web browser window with the URL `innisfilbaseball.com/index.php`. The browser's address bar and tabs are visible. Below the browser window, the website header features the 'GOALLINE NETWORK' logo on the left and navigation links for 'HOME' and 'ADMIN LOGIN' on the right. The 'ADMIN LOGIN' link is circled in blue. The main content area includes the 'IMBA' logo, a navigation menu with items like 'Home', 'News & Events', 'Teams', 'Programs', 'Registration', 'Sponsorship', 'Resources', and 'Umpire Login', and a weather widget for Innisfil, ON. A large banner for the 'INNISFIL MINOR BASEBALL ASSOCIATION' features a photo of a baseball player and a headline: 'Innisfil Cardinals TAKE OVER Coates Stadium'. Below the headline is a 'Read' button. At the bottom of the page, there is a table with columns for different age groups and their corresponding teams.

Minor Bantam A	Mosquito A	Mosquito A	Pee Wee Minor A	PeeWee Select	Minor Bantam A	Pee Wee Minor A
<i>Etobicoke Minor Ba...</i>	<i>Mosquito A</i>	<i>Mosquito A</i>	<i>Minor Pee wee A</i>	<i>Ivy Rangers Pee we...</i>	<i>Barrie Min Bantam A</i>	<i>East York</i>

This will bring you to the admin login page. Please enter the username and password you were provided in the circled box below, which will log you in to the administrative console.

The screenshot shows a web browser window with the URL <https://site3886.goalline.ca/login.php>. The page is titled "GOALLINE NETWORK" and "Innisfil Minor Baseball Association". The navigation menu includes "Home", "News & Events", "Teams", "Programs", "Registration", "Sponsorship", "Resources", and "Umpire Login". The login form consists of a "Login" label, a "Username" field with the value "mosquitoselect", a "Password" field with masked characters, and a "Login" button. A blue circle highlights the login form. Below the form is a "Forgot Password?" link. The page footer is partially visible, showing "P... M" and "G... H".

You should now be in your team admin panel. It should list your team name where indicated below in circled area. This main page gives you a number of different options to administer your team. The First is **COMMUNICATION** tools.

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/control_panel.php. The page header features the GOALLINE logo, navigation icons (Help, View Site, Logout), and user information: User: mosquitoselect, Website: Innisfil Minor Baseball Association. A breadcrumb trail shows 'Master Menu > Mosquito Select', with 'Mosquito Select' circled in blue. A 'Select a Team Control Panel' dropdown menu is visible. Below this is a dark blue navigation bar with icons and labels for 'COMMUNICATION' (circled in blue), 'TEAM ADMIN', 'SCHEDULES', 'STATISTICS', and 'FAVORITES'. The main content area contains several administrative options: 'News Articles', 'Manage Files', 'Send Email Announcement', 'Events', 'Create Webpage', 'Manage Webpages', 'Photo Galleries', 'Advertisements', and 'User Email Settings'. At the bottom, there is a footer with links for 'NEWS & UPDATES', 'TEAM TRAVEL', 'FAQ', 'WEBINARS', and social media links for Facebook (Like 37) and Twitter (Follow @goallination).

The second tab is **TEAM ADMIN** which gives you control over things like your roster, coaches, how info is displayed on your team pages, team attendance tracking, etc. One area we will explore is your roster.

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/control_panel.php?section=team. The page features the Goalline logo and navigation options like Help, View Site, and Logout. The user is identified as 'mosquitoselect' for the 'Innisfil Minor Baseball Association'. A 'Master Menu > Mosquito Select' bar is present, along with a 'Select a Team Control Panel' dropdown. A dark blue navigation bar contains icons for COMMUNICATION, TEAM ADMIN (circled in blue), SCHEDULES, STATISTICS, and FAVORITES. Below this, a grid of 12 administrative options is displayed, with 'Add-Edit-Delete Players / Parents' circled in blue. The footer includes links for NEWS & UPDATES, TEAM TRAVEL, FAQ, WEBINARS, and social media buttons for Facebook (Like 37) and Twitter (Follow @goallination).

GOALLINE ? View Site Logout User: mosquitoselect Website: Innisfil Minor Baseball Association

Master Menu > Mosquito Select Select a Team Control Panel

COMMUNICATION **TEAM ADMIN** SCHEDULES STATISTICS FAVORITES

- Add-Edit-Delete Players / Parents**
View your roster, make changes, and add players or parents
- Edit Player Info Displayed**
Toggle information shown on public pages for players on this team
- Add-Edit-Delete Coaches / Managers**
Create a new coach or edit a coach that is on your team
- Edit Coach Info Displayed**
Toggle information shown on public pages for coaches on this team
- Add-Edit-Delete Teams**
Edit teams available to schedule games against
- Move Teams**
Move teams between leagues within this site
- Add-Edit-Delete Team Photo**
Set the photo that appears on the public side on your roster page
- Add-Edit-Delete Tryouts**
Post tryout information, edit or remove your old tryout listings
- Add-Edit-Delete Skills Sessions**
Post skills session information, edit or remove your old skills session listings
- Export Team List**
View, print or export your roster
- Import Teams**
Import a comma separated values (.csv file) list of opposing teams
- Team Attendance**
Check on your team's attendance, or make changes to existing records

NEWS & UPDATES | TEAM TRAVEL | FAQ | WEBINARS | Like 37 | Follow @goallination

After clicking on Add/Edit/Delete Players-Parents you will be taken to your roster page which should already be uploaded into the Goalline system. You can see your players, click on the edit button to see more details. You can also Print/Export the team list if you want a hard-copy.

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/form_player.php. The page title is "Create Player / Parents | Mosquito Select".

Form Fields:

- No. (dropdown: 0), First Name *, Last Name *
- Affiliate Player
- Date of Birth * (dropdowns: -, -, -)
- Email Address
- Height (n/a, ft., n/a, inches, n/a, lbs.), Weight
- Access Code
- Year in School
- Bats (dropdown), Position (dropdown: N/A), Rank (dropdown)
- Throws (dropdown)
- Gender: Male, Female, Not Specified
- Player is Account Holder - (Player must be account holder)
- Baseball Canada Number
- Health Card Number
- Address
- Address 2
- City
- Province/State

Mosquito Select Roster Table:

	N/A 7	SS 1	PIF 3	3B 1
#	Name	POS	Edit	Release
1.	3 Beninati, Liam	PIF	Edit	Release
2.	77 Censori, Matteo	N/A	Edit	Release
3.	19 DiPietro, Rocco	N/A	Edit	Release
4.	26 Dombroskie, Will	N/A	Edit	Release
5.	35 Dryden, Seth	N/A	Edit	Release
6.	5 Kellar, Ryan	SS	Edit	Release
7.	6 Panza, Lucas	PIF	Edit	Release
8.	7 Payne, Nathan	N/A	Edit	Release
9.	20 Pullen, Nate	N/A	Edit	Release
10.	11 Read, Cooper	PIF	Edit	Release
11.	55 Reeves, Zachary	N/A	Edit	Release
12.	10 Sguigna, Dante	3B	Edit	Release

At the bottom of the roster table, there is a button labeled "Print/Export Team List" which is circled in blue.

After clicking on Print/Export Team list you will be taken to a page which displays the information to be printed. For those who want a file, you can download a CSV file to your computer to edit or you can click View Printable version which you can then print for your records. This should have all your parent contact info on it!

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/export_team_csv.php?team_id=761984&league_id=69644&submit=Print%2FExport+Team+List. The browser's address bar and tabs are visible at the top. The main content area displays a table with the following data:

Dombroskie, Will	2006-10-09	Male	Barrie	Right	Right	26	Robyn	Dombroskie	705-252-1452	rginou@hotmail.com	Tony	Dombroskie	7052521452	tadombroskie@yahoo.ca
Dryden, Seth	2007-12-19	Male	Bradford	Right	Right	35	Tasha	Dryden	905-775-8688	tashadryden@hotmail.com	Zac	Dryden	416-435-7464	zacdryden@hotmail.com
Kellar, Ryan	2006-08-27	Male	innisfil	Left	Right	5	Bruce	Kellar	4163463865	brucekellar55@gmail.com				
Panza, Lucas	2006-05-06	Male	Innisfil	Left	Left	6	Frank	Panza	416-816-5173	fpanza@northtorontoauction.com	Debbie	Panza	905-830-5737	
Payne, Nathan	2006-08-02	Male	Innisfil	Left	Right	7	Carrie	Payne	7054316532	rcwnpayne@sympatico.ca	Rod	Payne	7052796040	rodpayne23@icloud.com
Pullen, Nate	2007-08-16	Male	Innisfil	Left	Right	20	Mark	Pullen	416-454-2588	mark.pullen@gmail.com	Allison	Pullen	705-791-9859	allison.pullen@gmail.com
Read, Cooper	2006-02-05	Male	Barrie	Right	Right	11	Christopher	Read	7057921151	christopher.read@rogers.com	Kristin	Read	7057921151	kread@scdsb.on.ca
Reeves, Zachary	2007-09-06	Male	Innisfil	Right	Right	55	Brandi	Reeves	7057901868	breeves@rogers.com	Paul	Reeves	7057919606	p_reeves@rogers.com
Sguigna, Dante	2006-06-11	Male	newmarket	Right	Right	10	Renee	Bakuska	9059538801	renee.bakuska@hotmail.com	Frank	Sguigna	6479712887	franksbigstick@live.ca

Below the table, there are three instructions and buttons:

- To save the CSV file directly to your computer, please click the download button below. [Download CSV File](#)
- To view the contents of the CSV file in the browser, please click the View CSV button below. [View CSV File](#)
- To view a printer-friendly version of this info, click the View Printable Version button below. [View Printable Version](#)

The 'View CSV File' button is circled in blue. At the bottom of the page, there is a note: **Something missing?** Make sure your Player and Coach Information Displayed are set to what you want. Check the settings in Team Menu > Team Admin Tools under both [Edit Player Info Displayed](#) and [Edit Coach Info Displayed](#).

The third tab is **SCHEDULES** which gives you control over items like adding and deleting games, editing your schedule, adding/editing practices, etc.

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/control_panel.php?section=sched. The browser's address bar and tabs are visible at the top. The main content area features a dark blue navigation bar with several tabs: COMMUNICATION, TEAM ADMIN, SCHEDULES (highlighted with a blue circle), STATISTICS, and FAVORITES. Below the navigation bar, the page content is organized into a grid of management tools for the 2017 Season. The 'Regular Season Schedule Tools - This is the Active Schedule [?]' section includes options for adding/editing/deleting games, editing schedule details, adding/editing/deleting practices, claiming available practice time, venue time summaries, and managing volunteer tasks. Other tools include uploading schedule files, adding/editing/deleting venues, viewing the master schedule, and managing schedules. A 'Manage Seasons' section is also present. At the bottom, there is a 'COMMUNICATION' section with options for news articles, managing files, sending email announcements, and posting events. The footer contains navigation links for NEWS & UPDATES, TEAM TRAVEL, FAQ, and WEBINARS, along with social media links for Facebook (Like 37) and Twitter (Follow @goallination).

A valuable feature is the Send Email Announcement tool under Communications. This allows you to send communications directly to your parents, players, league executives, etc. instead of sending via email. All messages are saved on the system.

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/control_panel.php. The page features the Goalline logo and navigation options: Help, View Site, and Logout. The user is identified as 'mosquitoselect' for the 'Innisfil Minor Baseball Association'. A 'Master Menu > Mosquito Select' is visible, along with a 'Select a Team Control Panel' button. A navigation bar includes 'COMMUNICATION', 'TEAM ADMIN', 'SCHEDULES', 'STATISTICS', and 'FAVORITES'. The 'COMMUNICATION' section is active, displaying several options: 'News Articles', 'Manage Files', 'Send Email Announcement' (circled in blue), 'Events', 'Create Webpage', 'Manage Webpages', 'Photo Galleries', 'Advertisements', and 'User Email Settings'. The footer contains links for 'NEWS & UPDATES', 'TEAM TRAVEL', 'FAQ', 'WEBINARS', a 'Like 37' button, and a 'Follow @goallination' button.

Once you click the Send Email Announcement you will be taken to a page to write your communication. On the right is a list of the previous communications you have sent. Create a title and fill in the body of your note.

The screenshot shows a web browser window with the URL https://site3886.goalline.ca/form_news.php?nt=2. The browser's address bar and tabs are visible at the top. Below the browser, there is a navigation bar with several menu items: COMMUNICATION (with a pencil icon), TEAM ADMIN (with a shield icon), SCHEDULES (with a calendar icon showing '25'), STATISTICS (with a bar chart icon), and FAVORITES (with a star icon). The main content area is titled 'Create Email Announcement'. It features a form with two main sections: 'Announcement Title' and 'Email Announcement Body'. The 'Announcement Title' section has a single text input field. The 'Email Announcement Body' section includes a rich text editor with a toolbar containing icons for undo, redo, bold, italic, text color, background color, link, unlink, list, and table. Below the toolbar is a large text area for writing the announcement. To the right of the form, there is a section titled 'Announcements from the last 6 months.' which contains a list of previous announcements. One announcement is visible: 'May 13th - Season Launch' dated 'April 30, 2017', with a 'View' button next to it. The Windows taskbar is visible at the bottom of the screen, showing the search bar, task view button, and several application icons including Edge, File Explorer, and various utility programs. The system tray shows the date and time as '11:51 AM 5/3/2017' and the language as 'ENG'.

After writing your note, you can specify who is going to receive it. Players? Parents? Team Staff? League Execs? Select who you want to send to from the choices outlined below.

GL Innisfil Minor Baseball As x

Secure | https://site3886.goalline.ca/form_news.php?nt=2

Apps Inbox Contacts 29 Calendar Wunderlist My Biz News Social Media Sports Priority Tools IMBA Keyboard shortcuts - Focus on the Family: Other bookmarks

From the team, email the following:

- Players
- Parents
- Email Subscription Lists
- Website Administrators

All
[No title provided / blank title]
Director of Coaching and Player Development
Head Coach Mosquito Select
President

For emailing subscribers of the general information list:

- General Information Email Subscription List

From the selected League(s) below, email the following:

- Umpires [?]

(To select multiple options hold the CTRL key (PC) or Command key (MAC) down while selecting)

All
Tball
Senior Rookie LL
Midget

Select Team Staff from the list to receive the email:

(To select multiple options hold the CTRL key (PC) or Command key (MAC) down while selecting)

All
Christopher Read Assistant Coach (Mosquito Select)
Mark Pullen Head Coach (Mosquito Select)
Bruce Kellar (Mosquito Select)